

Information for May 2018 Journalism Graduates

Kappa Tau Alpha Ceremony

2:00 PM, Sunday, May 13, in 88 Gannett Hall, Fisher Auditorium (note the room change)

Graduation Ceremony

Time and Date: 5:30 PM, Sunday, May 13

Location of Commencement Ceremony: Hearnes Center

Time to Arrive: 4:30 PM (**NOTE:** There are other ceremonies going on during this time.

Parking may take time to locate.)

Ceremony Starting Time: 5:30 PM

Prior to May 13, 2018

- Ensure that the permanent mailing address that you have in myZou is correct. This is where your diploma will be mailed. You can update your address in MyZou or at the University Registrar in 125 Jesse Hall.
- Purchase graduation regalia from The Mizzou Store.
 - If you are eligible for Latin honors, honor cords are available for purchase at The Mizzou Store.
- Check with the Registrar's office (diploma@missouri.edu) to review your account with the university and make payments as needed.

Before the Commencement

- There is no practice before the actual commencement ceremony. Please review this information so you will know what you need to do.
- **Tickets are not required.** There is plenty of seating for your family and friends on a first-come basis.
- **Graduates only:** meet at 4:30 PM in the Field House at the Hearnes Center. Graduates need to enter the East side doors, Press Entrance.
- Please ask your family and friends to proceed to the Hearnes Center where the ceremony will take place. Only graduates will be allowed in the Field House. Families may use the East side doors on the far right, or the West side doors.
- Please inform your guests that the following items are prohibited at the commencement ceremonies in the Hearnes Center and Mizzou Arena:
 - Animals (except for assistive purposes)
 - Artificial noisemakers
 - Bags, containers, and coolers larger than 16" x 18" x 9"
 - Banners/signs larger than 2'X 3'
 - Cans and glass bottles
 - Coolers (hard/soft sided)
 - Firearms and weapons
 - Laser Lights
 - Outside food or beverage
 - Strollers

- The Hearnes Center is accessible to guests with disabilities, with provisions made for parking, entrances, elevators, seating and public restrooms. More information is available on the [MU Graduation & Commencement website](#).
- ***Please leave your purses, backpacks, coats, etc. with your family, including your cell phones. You will either have to carry these items with you to the ceremony or assume the risk of loss by leaving them in an unsecured area.***
- Ushers will be stationed outside and inside of Hearnes Center to assist and answer questions.

Upon Arrival at Hearnes Center

- When you arrive at the Field House, proceed to the table for your area. There will be signs for the following: Faculty, Graduate Studies (PhD/Master's), Convergence Journalism, Magazine Journalism, Photojournalism, Print and Digital News, Radio-Television Journalism, Science and Agricultural Journalism, Strategic Communication.
- Graduates are expected to wear regalia appropriate to their degree. Before the ceremony, your tassel should be on the ***right***; you will be instructed to move your tassel to the left at the end of the ceremony.
- On the table at each area will be a two-part form that you will fill out and give intact to the name announcer. Pens and clipboards will be provided.
- Do not separate the two copies of the form. ***You are to keep it intact and carry it with you to the graduation ceremony.***
- The graduation processional will be in this order: Platform Party, Faculty, Graduate Studies (PhD/Master's), Convergence Journalism, Magazine Journalism, Photojournalism, Print and Digital News, Radio-Television Journalism, Science and Agricultural Journalism, Strategic Communication. You may sit by whomever you choose within your graduating group.
- When staff ask you to line up, or there is an indication that it's time to line up for the processional, that is the signal that you are to return to your area and line up with others in your graduating group.

Graduation Processional

- When we get to the floor area, please be quiet and walk single-file.
- To get to your seat, you will be walking to the back of two rows of chairs and then up the center aisle toward the stage.
- An usher will be guiding to your seats on the floor of the floor. Please follow the ushers' directions.

Conferral of Degrees

- When the announcer asks your area to stand and to come to the platform to receive your diploma cover, all graduates in that area should stand.
 - If you are on the right side of platform (the announcer table side), you should exit to the outside aisle and proceed to the announcer's table.
 - If you are on the left side (the American flag side), you should exit to the outside aisle, walk around the back side of the rows of chairs, and proceed up the opposite aisle to the announcer's table.

- At the announcer's table, you will give both copies of your form to the staff person at the announcer's table. There also will be a person stationed there to help pace the graduates across the stage.
- You are to walk across the stage, and Dean Kurpius will hand you your diploma cover. Your chair or representative of your area will assist Dean Kurpius with the diploma covers.
- After you have received your diploma cover and had your pictures taken, you are to proceed down the platform stairs and walk back to your seat.
- There will be two photo opportunities while you are receiving your diploma cover on the platform. The first is when Dean Kurpius is handing you your diploma cover; the second at the end of the stage by the American flag. Please smile and pose for these pictures – you, your family and friends will appreciate it later. The photographer will use the information on the form you hand to the announcer to contact you about your photo. Graduation photographer information: Grad Images, 800-261-2576, www.gradimages.com.

Recessional

- After all graduates have received their diploma covers, Dean Kurpius will close the ceremony. The band will begin playing the recessional, and you are to stay in your chairs until the platform party exits the stage area and the band stops playing. You are then free to recess, join your family and friends and begin your evening activities.

Other Information

- Alcohol is not permitted in the venues, and tailgating is not allowed at the commencement ceremonies.
- The ceremony is estimated to take no more than two hours.
- The May 2018 ceremonies will be livestreamed. We are preparing the livestreaming page on the commencement website. The links to the livestreaming will be available closer to the time of commencement. The livestreaming of the ceremonies will include closed captioning.
- A copy of the alumnus and student speakers' speeches will be available on the School's website.
- Please keep in touch by using the Class Notes form on the School's website: <http://journalism.missouri.edu/alumni/news/>.
- Your diploma will be mailed to the permanent mailing address that you have in myZou. Please check to be sure it's the correct address. Diplomas will be mailed approximately 12-15 weeks after the graduation ceremony.
- If your permanent address is not within the U.S., you will need to make arrangements with the Office of the Registrar to have your diploma delivered via courier such as FedEx, DHL, etc. An email regarding this process has been sent to all graduating students.
- If you do not receive your diploma within three months of graduation, you may wish to check with the Registrar's office (diploma@missouri.edu) to make sure you do not owe money to the University or have any unpaid student fees.